

GUADALUPE-BLANCO RIVER AUTHORITY

Minutes of the Board of Directors

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular monthly meeting on October 18, 2017, at the GBRA William E. West, Jr., Annex Building Board Room, 905 Nolan, Seguin, Guadalupe County, Texas. Directors present were Robert “Rusty” Brockman, Dennis L. Patillo, Don B. Meador, William R. Carbonara, Oscar H. Fogle, Ronald J. Hermes, Tommy Mathews, and Kenneth Motl. Also present were Kevin Patteson, General Manager/Chief Executive Officer; Darrell Nichols, Senior Deputy General Manager; Jonathan Stinson, Deputy General Manager; Alvin Schuerg, Senior Advisor to the General Manager; Darel Ball, Executive Manager of Operations and Water Quality; Tom Bohl, General Counsel; Cindy Demers, Executive Manager of Finance and Administration/Chief Financial Officer; Tommy Hill, Executive Manager of Project Engineering and Development/Chief Engineer; LaMarriol Smith, Executive Manager of Strategic Communications and Education; Todd Votteler, Executive Manager of Resource Policy and Stewardship; Courtney Kerr-Moore, Associate General Counsel; Charlie Hickman, Manager of Project Engineering; Ray Casteline, Division Manager-Regional Lab Director; Ronnie Parenica, Chief Operator-Port Lavaca Water Treatment Plant; Alan Schneider, Chief Operator-Coletto Creek Reservoir; and Emily Johnson, Danielle Nasr, Taj Sheikh, and Sarah Kirkle with the Texas Sunset Advisory Commission.

Chairman Brockman called the meeting to order at 10:00 a.m., and took note of the certifications presented that notice of the meeting had been properly posted in the

office of the Secretary of State, in the Guadalupe County Courthouse, the GBRA main office and the William E. West, Jr., Annex Building in Seguin, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Meador led the Pledge of Allegiance to the United States flag and Texas flag.

The Chairman called for **Chairman Item 1 - Consideration of and possible action changing the date of the December 20, 2017 Board meeting.** Upon motion by Director Meador, seconded by Director Motl, the Board unanimously approved changing the December 20, 2017 Board meeting date to December 13, 2017.

Next, the Chairman called for **Chairman Item 2 - Recognition of employees at GBRA's Port Lavaca Water Treatment Plant, Calhoun Canal Division, Calhoun County Rural Water Supply System, and Coletto Creek Reservoir and Park for their outstanding leadership and work during Hurricane Harvey.** Chairman Brockman recognized GBRA employees Alan Schneider and Ronnie Parenica. Chairman Brockman read and presented a Resolution to employees at GBRA's Coletto Creek Reservoir and Park. Upon motion by Director Fogle, seconded by Director Carbonara, the Board unanimously approved a Resolution honoring the employees of the Coletto Creek Reservoir and Park. Chairman Brockman read and presented a Resolution to employees at GBRA's Port Lavaca Water Treatment Plant, Calhoun Canal Division, and Calhoun County Rural Water Supply System. Upon motion by Motl, seconded by Director Meador, the Board unanimously approved a Resolution honoring

the employees at GBRA's Port Lavaca Water Treatment Plant, Calhoun Canal Division, and Calhoun County Rural Water Supply System. A copy of the Resolutions is attached and made a part of these minutes.

The Chairman called for **Public Comment Item 3 - Comments from the public.** There were no public comments.

Next, the Chairman called for **Consent Item 4 - Consideration of and possible action approving the minutes of the September 20, 2017, Board meeting; Consent Item 5 - Consideration of and possible action approving the monthly operations report for September 2017; and Consent Item 6 - Consideration of and possible action approving Directors' expense vouchers.** Upon motion by Director Meador, seconded by Director Hermes, the Board unanimously approved Consent Items 4, 5, and 6.

The Chairman then called for **General Manager/CEO Item 7 - The General Manager/CEO and staff may report on, and the Board may discuss, executive reports and/or issues relating to GBRA activities including without limitation, the following: utility operations, GBRA Lab, water quality, safety, water resources planning and operation, construction management, economic and community development, project development, resource protection, weather and climate, river flows and other scientific issues, education programs, social media and community relations, media and public affairs, Board relations and events, publications, policy and stewardship, endangered species issues, information technology, human resources, accounting, finance, records management, grants**

and financial assistance. General Manager/CEO Patteson briefed the Board on the Sunset Review process and introduced Emily Johnson, Danielle Nasr, Taj Sheikh, and Sarah Kinkle. Cindy Demers briefed the Board on the Physical Inventory Report, the Vendor Listing Report, and the quarterly Investment Report. Ms. Demers informed the Board that external auditors have been working on GBRA's audit. Ms. Demers also introduced Vanessa Guerrero GBRA's new Human Resources Director. A full quarterly report will be presented at the November Board meeting.

The Chairman called for **Action Item 8 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a Contract with Alliance Regional Water Authority for joint facilities.** Darrell Nichols briefed the Board on negotiating a Contract with Alliance Regional Water Authority for joint facilities. A joint engineering study was conducted with positive results. Upon motion by Director Meador, seconded by Director Fogle, the Board unanimously authorized the General Manager/CEO to negotiate and execute a Contract with Alliance Regional Water Authority for joint facilities.

Next, the Chairman called for **Action Item 9 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a contract with the lowest responsible bidder for a diving assessment of the Guadalupe Valley Hydroelectric System existing spillgate structures.** Charlie Hickman briefed the Board on bids received for a diving assessment of the Guadalupe Valley Hydroelectric System existing spillgate structures. Upon motion by Director Patillo, seconded by Director Mathews, the Board unanimously authorized the General

Manager/CEO to negotiate and execute a contract with Lone Star Diving, the lowest responsible bidder for a diving assessment of the Guadalupe Valley Hydroelectric System existing spillgate structures.

The Chairman then called for **Action Item 10 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute an amendment to the Laboratory Information Management System Software Contract between the Guadalupe-Blanco River Authority and Accelerated Technology Laboratories, Inc.** Ray Casteline briefed the Board on the amendment to the Laboratory Information Management System Software Contract. The Laboratory Information System (LIMS) generates a series of reports, including Chain of Custody, login reports, sample conditions as well as create, maintain and email work lists. The LIMS will help decrease human transcription errors (data entry) and improve sample turn-around time as well as maintain electronic copies of all data which is critical for traceability and quality assurance. Upon motion by Director Patillo, seconded by Director Carbonara, the Board unanimously authorized the General Manager/CEO to negotiate and execute an amendment to the Laboratory Information Management System Software Contract between the Guadalupe-Blanco River Authority and Accelerated Technology Laboratories, Inc. A copy of the amended contract is attached and made a part of these minutes.

Next, the Chairman called for **Action Item 11 - Consideration of and possible action authorizing the General Manager/CEO to select and negotiate contracts with land acquisition firms for acquisition of right of way for water and**

wastewater projects in Kendall, Comal, Guadalupe, and Hays Counties. Tom Bohl briefed the Board on the need to secure land acquisition firms for the acquisition of right of way for water and wastewater projects. Upon motion by Director Motl, seconded by Director Meador, the Board unanimously authorized the General Manager/CEO to select and negotiate contracts with land acquisition firms for acquisition of right of way for water and wastewater projects in Kendall, Comal, Guadalupe, and Hays Counties.

The Chairman then called for **Discussion Item 12 - Discussion regarding Base Flow Report, Water Quality Index, long term weather pattern, and condition of the Guadalupe Basin.** Tommy Hill briefed the Board on the Basin hydrologic condition, the Base Flow Report, Water Quality Index, and condition of the Guadalupe Basin including rainfall percentages, events and totals, the U. S. Drought Monitor Seasonal Outlook, Comal Springs level, San Marcos Springs level, Guadalupe River stream flows, elevation of Canyon Reservoir and other Texas reservoirs, salinity levels in San Antonio and Aransas Bay, and latest El Niño and La Niña modeled forecast.

The Chairman recessed the open meeting at 10:37 a.m. The Chairman then closed the open meeting and convened the meeting in executive session at 10:51 p.m. pursuant to Chapter 551, Texas Government Code. The Chairman reconvened the meeting in open session at 11:43 p.m.

There being no further business to be brought before the Board, the meeting was adjourned at 11:43 p.m. subject to call by the Chairman.

Chairman

Secretary