

GUADALUPE-BLANCO RIVER AUTHORITY
Minutes of the Board of Directors
May 18, 2022

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular meeting on May 18, 2022, at the GBRA Annex Building Board Room, 905 Nolan, Seguin, Guadalupe County, Texas. Directors present were Dennis Patillo, Don Meador, Sheila Old, Kenneth Motl, Oscar Fogle, Andra Wisian and Emanuel Valdez. Directors Carbonara and Ehrig were not present. Present in the Annex Building at 905 Nolan Street, Seguin, Texas were Kevin Patteson, General Manager/CEO, Darrell Nichols, Senior Deputy General Manager; Jonathan Stinson, Deputy General Manager; Vanessa Guerrero, Executive Manager of Administration; David Harris, Executive Manager of Operations; Charlie Hickman, Executive Manager of Engineering; Randy Staats, Executive Manager of Finance/Chief Financial Officer; Nathan Pence, Executive Manager of Environmental Science; Tommy Hill, Senior Advisor to the General Manager; Joe Cole, General Counsel; Courtney Kerr-Moore, Assistant General Counsel; Justin Adkins, Assistant General Counsel; and Amanda Reichle, Safety and Risk Manager.

Chairman Patillo called the meeting to order at 10:00 a.m., and took note of the certifications presented that notice of the meeting had been properly posted in the office of the Secretary of State, in the Guadalupe County Courthouse, at the GBRA main office, and at the GBRA Annex Building in Seguin, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Fogle led the Pledges of Allegiance to the United States flag and the Texas flag.

The Chairman called for **Chairmen Item 1 - Consideration of and possible action approving a Resolution honoring Guadalupe- Blanco River Authority 2022 retiree Billy Imhoff.** Upon Motion by Director Meador, seconded by Director Fogle, the Board unanimously approved a Resolution honoring GBRA retiree Billy Imhoff. A copy of the Resolution is attached and made a part of these minutes.

The Chairman then called for **Public Comments - Comments from the public.** There were no public comments.

The Chairman then called for **Consent Item 3 - Consideration of and possible action approving the minutes of the April 20, 2022 Board meeting; Consent Item 4 - Consideration of and possible action approving the monthly financial report for April 2022; Consent Item 5 - Consideration of and possible action approving the monthly operations report for April 2022; and Consent Item 6 - Consideration of and possible action approving Directors' expense vouchers for April 2022.** Upon Motion by Director Meador, seconded by Director Motl, the Board unanimously approved Consent Items 3, 4, 5 and 6.

The Chairman then called for **General Manager/CEO Item 7 - The General Manager/CEO and staff may report on, and the Board may discuss, executive reports and/or issues relating to GBRA activities including without limitation, the following: GBRA water and sewer utility operations, hydroelectric operations, GBRA facilities management including plants and dams, safety, water resources**

planning and operation, construction management, economic and community development, project development, accounting and finance, records management, grants and financial assistance, human resources, information technology, communications, social media, education programs, resource protection, weather and climate, river flows and other scientific issues, public and private entities partnering with GBRA, water quality services, community affairs, environmental programs, stewardship, and update on GBRA Safety Work Plan. Amanda Reichle, Safety and Risk Manager, gave a safety update stating that in the past month there were no lost time incidents, one near miss report, one incident report, and one COVID-19 case reported. GBRA safety instruction classes in May focused on heat stress prevention and awareness and a fire drill simulation. Confined space/competent person training was also conducted in May. Teresa Van Booven, Project and Community Representative, introduced Allen Spelce and Bob Spain, who briefed the Board on the 59th Annual Texas Water Safari Race. Next, Nathan Pence, Executive Manager of Environmental Science, gave a quarterly briefing to the Board on Canyon Lake Gorge, environmental science, water quality and the GBRA lab. Mr. Pence introduced new GBRA employees: Tristan Croft, lab technician; Lina Clifton, lab technician; and Aries Andrade, water quality intern. The Board was briefed on the status of the Guadalupe River Habitat Conservation Plan (GRHCP) and the move to the public phase of the plan, which will include the first of six stake-holder public meetings to be held in June. Mr. Pence also discussed the recent site visits with contractors and consultants related to the GRHCP, to include the lower

basin, the salt water barrier, the radial gates on the bayous, Coletto Creek Reservoir, intake on the Guadalupe River, and GBRA's Calhoun County canal system.

The Chairman then called for **Action Item 8 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a contract with the most qualified respondent for consulting services to assist in updating the Hazard Mitigation Plan.** Teresa Van Booven, is seeking authorization for the General Manager/CEO negotiate and execute a contract for consulting services to assist in updating the Hazard Mitigation Plan. This updated plan is due in late 2023. Upon Motion by Director Wisian, seconded by Director Meador, the Board unanimously approved Action Item 8 authorizing the General Manager/CEO to negotiate and execute a contract with the most qualified respondent for consulting services to assist in updating the Hazard Mitigation Plan.

Next, the Chairman called for **Action Item 9 - Consideration of and possible action ratifying the opening of bank accounts for GBRA's treasury management activities.** Sandra Terry, Deputy Executive Manager of Finance, is requesting authorization, under GBRA Board Policy 413, to open two additional bank accounts to segregate different types of banking transactions and provide greater protection against fraud. Upon Motion by Director Motl, seconded by Director Old, the Board unanimously approved Action Item 9 ratifying the opening of bank accounts for GBRA's treasury management activities.

The Chairman then called for **Action Item 10 - Consideration of and possible action authorizing the issuance of a purchase order for a combination hydro-jetvac**

truck to be included in the FY 23 budget. David Harris, Executive Manager of Operations, is seeking authorization to issue a purchase order for a combination hydro-jetVac truck for Wester Canyon operations to be included in the Fiscal Year 2023 budget. Due to current market conditions and delayed deliveries due to supply chain issues, consideration is requested to issue the purchase order to lock in current pricing and limit delays in the new fiscal year. Upon Motion by Director Fogle, seconded by Director Wisian, the Board unanimously approved Action Item 10 authorizing the issuance of a purchase order for a combination hydro-jetvac truck to be included in the Fiscal Year 2023 budget.

The Chairman called for **Action Item 11 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a Memorandum of Agreement (MOA) with Texas A&M AgriLife Research (AgriLife) to share data collected on mussels and their environment in the GBRA District with one another.** Chad Norris, Deputy Executive Manager of Environmental Science, briefed the Board that the purpose of the MOA is for the parties to share data they collect on mussels in their environment located in the GBRA Statutory District; to benefit expansion of mussel's data in the State of Texas; and expansion of the mussel's data in the Mussels of Texas (MoTX) database and to enhance GBRA's access to MoTX. Upon Motion by Director Motl, seconded by Director Meador, the Board unanimously approved Action Item 11 authorizing the General Manager/CEO to negotiate and execute a Memorandum of Agreement with Texas A&M AgriLife Research to share data collected on mussels and their environment in the GBRA Statutory District.

The Chairman called for **Action Item 12 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a Limited Guarantee with California Water Service Group as part of the documents associated with the expansion of the Carrizo Groundwater Supply Project.** Joe Cole, General Counsel, is seeking authorization to negotiate and execute a Limited Guarantee with California Water Service Group, which is the parent company of Camino Real Utility Company, LLC. The Board approved negotiations with Camino Real Utility in April 2022 related to the expansion of the Carrizo Groundwater Supply Project. The Limited Guarantee with the parent company would maintain the tax-exempt status for GBRA in regard to funding with the Texas Water Development Board for the project. Upon Motion by Director Meador, seconded by Director Motl, the Board unanimously approved Action Item 12 authorizing the General Manager/CEO to negotiate and execute a Limited Guarantee with California Water Service Group as part of the documents associated with the expansion of the Carrizo Groundwater Supply Project.

The Chairman called for **Action Item 13 - Authorization of the General Manager/CEO to negotiate and execute an amendment to the 2016 Water Supply Contract between Guadalupe-Blanco River Authority and the City of Port Lavaca.** Darrell Nichols, Senior Deputy General Manager, is seeking authorization for the General Manager/CEO to execute an amendment to the 2016 Water Supply Contract with the City of Port Lavaca to separate the raw water supply component from the Water Supply Contract with the City of Port Lavaca. This is the first step to begin finalizing the sale of GBRA water treatment and distribution of assets in Calhoun County. Upon Motion by

Director Fogle, seconded by Director Meador, the Board unanimously approved Action Item 13 authorizing the General Manager/CEO to negotiate and execute an amendment to the 2016 Water Supply Contract between Guadalupe-Blanco River Authority and the City of Port Lavaca.

The Chairman called for **Action Item 14 - Authorization of the General Manager/CEO to negotiate and execute a Raw Water Supply Contract with the City of Port Lavaca.** Darrell Nichols, Senior Deputy General Manager, is seeking authorization for the General Manager/CEO to execute a separate Raw Water Supply Contract with the City of Port Lavaca. The new agreement will be substantially similar to the current agreement with the exception of removal of the raw water supply terms. Upon Motion by Director Motl, seconded by Director Wisian, the Board unanimously approved Action Item 14 authorizing the General Manager/CEO to negotiate and execute a Raw Water Supply Contract with the City of Port Lavaca.

The Chairman called for **Discussion Item 15 - Discussion and update on GBRA's 5 year Strategic Plan.** Vanessa Guerrero, Executive Manager of Administration, gave a brief overview of the GBRA 2022-2026 Strategic Plan. Allison LeMay, Consultant with Baker Tilly, was introduced to the Board to further update the Board on the project objective, the planning process, stakeholder engagement and structure of the plan. Ms. LeMay also discussed the context map, SWOT analysis, the current vision and mission statement and GBRA's commitment to the plan. She concluded the briefing by discussing the strategic goals and bold steps necessary to accomplish the strategic commitments for GBRA.

Next, the Chairman called for **Discussion Item 16 - Discussion regarding Base Flow Report, Water Quality Index, long term weather pattern, and condition of the Guadalupe Basin.** Charlie Hickman, Executive Manager of Engineering, briefed the Board on the Guadalupe River Basin hydrologic conditions. The Edwards Aquifer and the majority of the basin are showing below average precipitation conditions with declining flows. Canyon Lake is showing about 907.18 feet. Currently, Comal Springs is flowing around 207 cfs.

There being no further business to be brought before the Board, the open meeting was recessed at 11:38 p.m. subject to call by the Chairman and convened the meeting in executive session at 11:55 p.m. pursuant to Chapter 551, Texas Government Code.

The open meeting reconvened at 12:30 p.m.

There being no further business to be brought before the Board, the meeting was adjourned at 12:30 p.m. subject to call by the Chairman.

Chairman

Secretary