

**GUADALUPE-BLANCO RIVER AUTHORITY**  
**Minutes of the Board of Directors**  
**September 18, 2024**

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular meeting on September 18, 2024, at the GBRA Annex Building Board Room, 905 Nolan St., Seguin, Guadalupe County, Texas. Directors present were Dennis Patillo, Sheila Old, Stephen B. Ehrig, William Carbonara, Emanuel Valdez, John Cyrier, Patrick Cohoon, and Robert Blaschke. Director Meador was not present. Present in the Annex Building in Seguin, Texas were Darrell Nichols, General Manager/CEO; Jonathan Stinson, Deputy General Manager; Vanessa Guerrero, Executive Manager of Administration; Randy Staats, Executive Manager of Finance/CFO; Charles Hickman, Executive Manager of Engineering; Nathan Pence, Executive Manager of Environmental Science; David Harris, Executive Manager of Operations; Adeline Fox, Executive Manager of Communications and Outreach; and Joseph Cole, General Counsel.

Chairman Patillo called the meeting to order at 10:00 a.m. and took note of the certifications presented that notice of the meeting had been properly posted in the office of the Secretary of State and at the GBRA office in New Braunfels, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Valdez led the Pledges of Allegiance to the United States flag and the Texas flag.

The Chairman then called for **Public Comments**. There were no general comments from the public.

The Chairman called for **Consent Item 2 - Consideration of and possible action approving the minutes of the August 21, 2024 Board Meeting; Consent Item 3 -**

**Consideration of and possible action approving the monthly financial report for August 2024; Consent Item 4 - Consideration of and possible action approving the monthly operations report for August 2024; Consent Item 5 - Consideration of and possible action approving Directors' expense vouchers for August 2024.** Upon Motion by Director Old, seconded by Director Ehrig, the Board unanimously approved Consent Items 2, 3, 4, and 5.

The Chairman then called for **General Manager/CEO Item 6 - The General Manager/CEO and staff may report on, and the Board may discuss, executive reports and/or issues relating to GBRA activities including without limitation, the following: Safety Update, GBRA water and sewer utility operations, hydroelectric operations, GBRA facilities management including plants and dams, water resources planning and operation, construction management, economic and community development, project development, accounting and finance, records management, grants and financial assistance, human resources, information technology, communications, social media, education programs, resource protection, weather and climate, river flows and other scientific issues, public and private entities partnering with GBRA, water quality services, community affairs, environmental programs, and stewardship.** Christina Chavez, Deputy Executive Manager of Administration, stated there were no lost time incidents, and one incident reported during this period. Human Resources is currently reviewing candidates for the Safety and Risk Manager position, and interviews are to be conducted the last week of September. Next, Charles Hickman, Executive Manager of Engineering, provided an Engineering update beginning with an overview of the raw water project for the Carrizo Groundwater Supply Project. The project is now online, following installation of all necessary infrastructure. This project involves numerous retail and other regional water providers, large engineering and construction contracts, and various legal,

land, and environmental partners. The McQueeney and Placid Dam and Armoring projects continue to move forward with the completion of the concrete work to modify the floor of the spillway for the installation of the first gate at both locations. Mr. Hickman also briefed the Board on the WaterSECURE Initiative to include capital costs for Lower Basin raw water diversion, the Lower Basin Reservoir, upriver transmission, and “Local Water” infrastructure for the seven/eight county project. Darrell Nichols, General Manager/CEO provided additional information to the Board on WaterSECURE relating to volume and costs per acre-foot of water for the project. A workshop will be scheduled in October to take place after the Board meeting for discussion of GBRA’s Habitat Conservation Plan.

The Chairman then called for **General Manager/CEO Item 7 - Discussion and presentation on 2024 Texas Water Safari**. Lauren Willis, Director of Government and Community Affairs, introduced Allen Spelce, President of Texas Water Safari. Mr. Spelce spoke to the Board and expressed his gratitude for the support GBRA has provided to the Texas Water Safari over the years and provided a summary of the history of the race. This year, 170 teams entered, 158 teams started, and 106 teams completed the race, consisting of teams from all over the world. Bob Spain, Texas Water Safari organizer, further briefed the Board on the history of the race.

The Chairman called for **Action Item 8 - Consideration of and possible action adopting a resolution authorizing the issuance of up to \$40,000,000 in aggregate principal amount of Guadalupe-Blanco River Authority Revenue Improvement Bonds, Series 2024 (Stein Falls Wastewater System Project); delegating authority to certain GBRA officers to determine the method of sale, to select underwriters (if the series 2024 bonds are to be sold pursuant to a negotiated underwriting), and to approve all final terms of the series 2024 bonds; approving**

**and authorizing the execution of all instruments and procedures related thereto including a paying agent/registrars agreement and a purchase contract; authorizing the preparation and distribution of an official statement, if necessary; and authorizing all other instruments and procedures related thereto.** Randy Staats, Executive Manager of Finance/CFO, is seeking the adoption of a resolution to issue revenue improvement bonds to finance the expansion of the Stein Falls Wastewater System Project. The area west of the Guadalupe River between New Braunfels and Seguin continues to see rapid growth with subdivisions, and the Stein Falls Wastewater System provides wastewater collection and treatment services to this area. The substantial growth has created the need to expand plant capacity. Upon Motion by Director Cohoon, seconded by Director Carbonara, the Board unanimously approved Action Item 8 adopting a resolution approving the issuance of up to \$40,000,000 in aggregate principal amount of Guadalupe-Blanco River Authority Revenue Improvement Bonds, Series 2024 (Stein Falls Wastewater System Project); delegating authority to certain GBRA officers to determine the method of sale, to select underwriters (if the series 2024 bonds are to be sold pursuant to a negotiated underwriting), and to approve all final terms of the series 2024 bonds; approving and authorizing the execution of all instruments and procedures related thereto including a paying agent/registrars agreement and a purchase contract; authorizing the preparation and distribution of an official statement, if necessary; and authorizing all other instruments and procedures related thereto. A copy of the resolution is attached and made a part of these minutes.

The Chairman then called for **Action Item 9 - Consideration of and possible action authorizing Guadalupe-Blanco River Authority Finance staff to open bank and investment accounts for management of construction proceeds and debt service requirements for the Stein Falls Wastewater System Project.** Sandra Terry, Deputy Executive Manager of Finance,

is seeking authorization to open new bank and investment accounts to manage proceeds from bonds issued for the Stein Falls Wastewater System Project to comply with GBRA Board Policy 413 - Depository Accounts. Upon Motion by Director Cohoon, seconded by Director Old, the Board unanimously approved Action Item 9 authorizing Guadalupe-Blanco River Authority Finance staff to open bank and investment accounts for management of construction proceeds and debt service requirements for the Stein Falls Wastewater System Project.

The Chairman called for **Action Item 10 - Consideration of and possible action approving an amendment to the Guadalupe-Blanco River Authority Fiscal Year 2025 Work Plan and Budget to adopt rates for the treatment and transmission of water from the Carrizo Water Treatment Plant.** Sandra Terry, Deputy Executive Manager of Finance, is seeking approval of an amendment to the GBRA Fiscal Year 2024 Work Plan and Budget to designate fixed and variable operational and maintenance costs for the treatment and transmission of groundwater from the Carrizo Water Treatment Plant. Upon Motion by Director Blaschke, seconded by Director Valdez, the Board unanimously approved Action Item 10 approving an amendment to the Guadalupe-Blanco River Authority Fiscal Year 2025 Work Plan and Budget to adopt rates for the treatment and transmission of groundwater from the Carrizo Water Treatment Plant.

The Chairman called for **Action Item 11 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a Wastewater Service Agreement between the Guadalupe-Blanco River Authority and Arenaman Development Company, LP for the FM 2001 Tract.** Justin Adkins, Assistant General Counsel, is seeking authorization to execute a wastewater service agreement with Arenaman Development Company to provide retail wastewater service to the FM 2001 Tract, which lies just east of the City of Buda

and is served by GBRA's Sunfield Wastewater Reclamation System. Upon Motion by Director Cyrier, seconded by Director Old, the Board unanimously approved Action Item 11 authorizing the General Manager/CEO to negotiate and execute a Wastewater Service Agreement between the Guadalupe-Blanco River Authority and Arenaman Development Company, LP for the FM 2001 Tract,

Next, the Chairman called for **Action Item 12 - Consideration and possible action approving a resolution by the Guadalupe-Blanco River Authority (GBRA) to make a finding that certain portions of easements located along Hwy. 46 in Comal County owned by GBRA ("Property") are surplus and no longer needed by GBRA, and in connection with such resolution, the granting of the authorization to the General Manager/CEO to execute the necessary transfer documents for such Property.** Courtney Kerr-Moore, Deputy General Counsel, is seeking approval of a resolution declaring certain portions of easements located along Highway 46 in Comal County owned by GBRA as surplus and no longer needed by GBRA, and in connection with such resolution, the granting of the authorization to execute the necessary transfer documents. Upon Motion by Director Carbonara, seconded by Director Ehrig, the Board unanimously approved Action Item 12 by the Guadalupe-Blanco River Authority (GBRA) to make a finding that certain portions of easements located along Hwy. 46 in Comal County owned by GBRA ("Property") are surplus and no longer needed by GBRA, and in connection with such resolution, the granting of the authorization to the General Manager/CEO to execute the necessary transfer documents for such Property. A copy of the resolution is attached and made a part of these minutes.

The Chairman called for **Action Item 13 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a contract with the highest**

**ranked bidder based on a Competitive Sealed Proposal process, which provides the best value for the Guadalupe-Blanco River Authority, for selection of a general contractor for the Regional Raw Water Delivery System Project.** Peter Newell, Senior Engineering Director, is seeking authorization to negotiate and execute a contract for the selection of the highest-ranked bidder utilizing a Competitive Sealed Proposal process for the Regional Raw Water Delivery System Project (RRWDS). The RRWDS transports raw water stored and released from Canyon Reservoir which is pumped from the Guadalupe River to the San Marcos Water Treatment Plant. The current bid is to replace the five variable frequency drives (VFDs) and switchgear at RRWDS Pump Station 2 and the five VFDs at RRWDS Pump Station 3 that are approximately twenty-five years old and need to be replaced. Upon Motion by Director Blaschke, seconded by Director Cyrier, the Board unanimously approved Action Item 13, authorizing the General Manager/CEO to negotiate and execute a contract with the highest ranked bidder based on a Competitive Sealed Proposal process, which provides the best value for the Guadalupe-Blanco River Authority, for selection of a general contractor for the Regional Raw Water Delivery System Project.

The Chairman called for **Discussion Item 14 - Discussion and update on Guadalupe-Blanco River Authority's Strategic Plan FY 2023-2028.** Lauren Willis, Director of Government and Community Affairs, provided a review of the current FY 2023-2028 Strategic Plan, including the FY 24 initiatives for each department. A sample smart sheet and dashboard were provided to the Board to show how GBRA is tracking strategic initiatives and key performance indicators and overall plan progress.

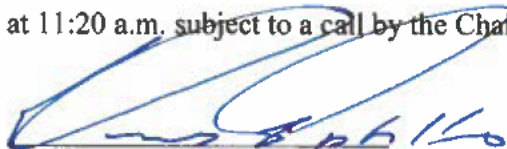
The Chairman called for **Discussion Item 15 - Discussion regarding Base Flow Report, Water Quality Index, long-term weather pattern, and condition of the Guadalupe Basin.** Charles Hickman, Executive Manager of Engineering, briefed the Board on the Guadalupe River

basin hydrologic conditions, including rainfall percentages, events, and totals; the Base Flow Report; the U.S. Drought Monitor Seasonal Outlook; Edwards Aquifer level; Comal Springs level; Guadalupe River stream flows; neutral conditional modeled forecast; and elevation of Canyon Reservoir. Canyon Reservoir elevation was at 884.46 as of September 16, 2024. The J-17 well level was 632.2 as of September 16, 2024. Comal Springs was flowing around 97 cfs as of September 13, 2024.


There being no further business to be brought before the Board, the open meeting was recessed at 11:12 a.m. subject to call by the Chairman and convened the meeting in executive session at 11:14 a.m. pursuant to Chapter 551, Texas Government Code.

The open meeting reconvened at 11:20 a.m.

There being no further business to be brought before the Board, the meeting was adjourned at 11:20 a.m. subject to a call by the Chairman.



Chairman



Secretary/Treasurer