

**GUADALUPE-BLANCO RIVER AUTHORITY**  
**Minutes of the Board of Directors**  
**June 18, 2025**

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular meeting on June 18, 2025, at the GBRA Annex Building Board Room, 905 Nolan St., Seguin, Guadalupe County, Texas. Directors present were Dennis Patillo, Patrick Cohoon, Robert Blaschke, Sheila Old, Stephen B. Ehrig, William Carbonara, Emanuel Valdez, John Cyrier, and Jennifer Storm. Present in the Annex Building in Seguin, Texas were Darrell Nichols, General Manager/CEO; Jonathan Stinson, Deputy General Manager; Vanessa Guerrero, Executive Manager of Administration; Randy Staats, Executive Manager of Finance/CFO; Charles Hickman, Executive Manager of Engineering; Nathan Pence, Executive Manager of Environmental Science; David Harris, Executive Manager of Operations; and Joseph Cole, General Counsel.

Chairman Patillo called the meeting to order at 10:00 a.m. and took note of the certifications presented that notice of the meeting had been properly posted in the office of the Secretary of State and at the GBRA office in New Braunfels, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Cohoon led the Pledges of Allegiance to the United States flag and the Texas flag.

The Chairman then called for **Public Comments**. There were no comments from the public.

The Chairman called for **Consent Item 2 - Consideration of and possible action approving the minutes of the May 21, 2025 Board Meeting; Consent Item 3 - Consideration of and possible action approving the monthly financial report for May 2025; Consent Item**

**4 - Consideration of and possible action approving the monthly operations report for May 2025; and Consent Item 5 - Consideration of and possible action approving Directors' expense vouchers for May 2025.** Upon Motion by Director Valdez, seconded by Director Old, the Board unanimously approved Consent Items 2, 3, 4, and 5.

The Chairman then called for **General Manager/CEO Item 6 - The General Manager/CEO and staff may report on, and the Board may discuss, executive reports and/or issues relating to GBRA activities including without limitation, the following: Safety Update, GBRA water and sewer utility operations, hydroelectric operations, GBRA facilities management including plants and dams, water resources planning and operation, construction management, economic and community development, project development, accounting and finance, records management, grants and financial assistance, human resources, information technology, communications, social media, education programs, resource protection, weather and climate, river flows and other scientific issues, public and private entities partnering with GBRA, water quality services, community affairs, environmental programs, legislative updates, and stewardship.** James Semler, Safety and Risk Manager, stated there were no lost time incidents during this period or the last 403 days. During May, staff training focused on heat illness prevention, and first aid, CPR, and AED training. Safety tasks completed this past month were the GIS/Safety Confined Space Project Part 1 at all water and wastewater treatment plant locations, the creation of a Heat Prevention Plan and a Safety Training database, a tour of San Antonio River Authority facilities, and fifteen safety inspections. Next, Charles Hickman, Executive Manager of Engineering, provided a quarterly engineering update, which included the current status of construction on the Lake McQueeney and the Lake Placid spillgate replacement and dam armoring projects, interim improvements at the Carrizo

water treatment plant including the completed installation of all clarifiers, changes in population projections for the region associated with WaterSECURE, and growth projections for the Stein Falls wastewater treatment plant. Mr. Hickman also updated the Board on the next steps for WaterSECURE, flow projections for the Sunfield wastewater treatment plant, and GBRA design guideline updates for the Developers Resource Guide. Next, Jonathan Stinson, Deputy General Manager, briefed the Board on the current 89<sup>th</sup> Texas Regular Legislative Session, which convened on January 14, 2025 and continued into June 2025. Legislative priorities this session included property tax reform, investment in water infrastructure, teacher pay, expanding career training, school choice, and bail reform. Water priorities this session included investment and implementation (SB 7 and HJR 7), extended financing (SB 1261), and GBRA codification (HB 1615). Additional items monitored by GBRA related to PFAS and biosolids, cybersecurity, impact fees and growth, Drought Contingency Plans and enforcement, municipal water loss, and oil field-produced water. The veto deadline is June 22, 2025, and the effective date for most items is September 1, 2025, with a constitutional election on November 4, 2025.

The Chairman then called for **Action Item 7 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a services agreement with a qualified firm, using a request for proposal process, for website redesign.** Adeline Fox, Executive Manager of Communications & Outreach, is seeking authorization to execute a website services agreement to entail revamping content and structure throughout the GBRA website and migration to a new platform. Upon Motion by Director Cohoon, seconded by Director Carbonara, the Board unanimously approved Action Item 7 authorizing the General Manager/CEO to negotiate and execute a services agreement with a qualified firm, using a request for proposal process, for website redesign.

The Chairman then called for **Action Item 8 - Consideration of and possible action adopting a resolution authorizing the issuance of \$2,140,000 in aggregate principal amount of Guadalupe-Blanco River Authority Revenue Improvement Bonds, Series 2025 (Sunfield Wastewater System Project); authorizing the sale thereof to the Texas Water Development Board (TWDB) through its Clean Water State Revolving Fund program; approving and authorizing the execution of a paying agent/registrar agreement and an escrow agreement, approving and authorizing all other instruments and procedures related thereto; and providing for an immediate effective date.** Randy Staats, Executive Manager of Finance, is seeking the adoption of a resolution to finance the engineering design for an expansion to the Sunfield wastewater system. Mr. Staats is also seeking the authority to execute a paying agent/registrar agreement and an escrow agreement, and approval of all other instruments and procedures related thereto. Upon Motion by Director Blaschke, seconded by Director Cohoon, the Board unanimously approved Action Item 8 adopting a resolution authorizing the issuance of \$2,140,000 in aggregate principal amount of Guadalupe-Blanco River Authority Revenue Improvement Bonds, Series 2025 (Sunfield Wastewater System Project); authorizing the sale thereof to the Texas Water Development Board (TWDB) through its Clean Water State Revolving Fund program; approving and authorizing the execution of a paying agent/registrar agreement and an escrow agreement, approving and authorizing all other instruments and procedures related thereto; and providing for an immediate effective date. A copy of the resolution is attached and made a part of these minutes.

The Chairman called for **Action Item 9 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a Memorandum of Understanding between the Guadalupe-Blanco River Authority and the Gorge Preservation**

**Society.** Vanessa Guerrero, Executive Manager of Administration, is seeking approval to execute a Memorandum of Understanding with the Gorge Preservation Society to ensure continued protection, preservation, and conservation of the Canyon Lake Gorge consistent with GBRA Board Policy on Relationships with Environmental and Water Resource Nonprofit Organizations. Upon Motion by Director Cohoon, seconded by Director Ehrig, the Board unanimously approved Action Item 9 authorizing the General Manager/CEO to negotiate and execute a Memorandum of Understanding between the Guadalupe-Blanco River Authority and the Gorge Preservation Society.

The Chairman called for **Action Item 10 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a professional architectural services agreement with a qualified architectural firm, using a request for qualifications process, for improvements at the New Braunfels campus.** Charles Hickman, Executive Manager of Engineering, is seeking authorization to execute a contract with a qualified architectural firm, using a request for qualifications, for the design of improvements at the GBRA New Braunfels campus in Comal County, Texas. Upon Motion by Director Cyrier, seconded by Director Cohoon, the Board unanimously approved Action Item 10 authorizing the General Manager/CEO to negotiate and execute a professional architectural services agreement with a qualified architectural firm, using a request for qualifications process, for improvements at the New Braunfels campus.

Next, the Chairman called for **Discussion Item 11 - Discussion and presentation of the Fiscal Year 2025 draft Guadalupe-Blanco River Authority Work Plan and Budget.** Randy Staats, Executive Manager of Finance/CFO, gave an overview of the Fiscal Year 2026 proposed work plan and budget, including the background and a summary of the budget and associated

challenges. Mr. Staats discussed the budget process for GBRA's 32 operating divisions, including budget and financial reporting, operating systems, debt issuance, economic impacts, staffing additions, growth, expenses, and revenues.

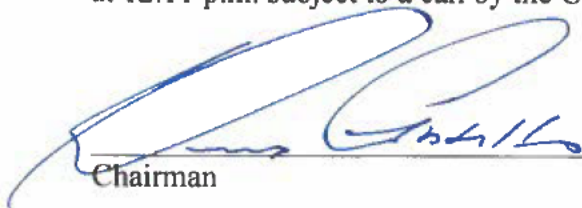
The Chairman called for **Discussion Item 12 - Discussion regarding Base Flow Report, Water Quality Index, long-term weather pattern, and condition of the Guadalupe Basin.**

Charles Hickman, Executive Manager of Engineering, briefed the Board on the Guadalupe River basin hydrologic conditions, including rainfall percentages, events, and totals; the Base Flow Report; the U.S. Drought Monitor Seasonal Outlook; Edwards Aquifer level; Comal Springs level; Guadalupe River stream flows; neutral conditional modeled forecast; and elevation of Canyon Reservoir. Canyon Reservoir elevation was at 878.29 as of June 16, 2025. The J-17 well level was 639.95 as of June 16, 2025. Comal Springs was flowing around 106 cfs as of June 8, 2025.

The open meeting was recessed at 11:03 a.m. subject to call by the Chairman and convened the meeting in executive session at 11:19 a.m. pursuant to Chapter 551, Texas Government Code.

The open meeting reconvened at 12:11 p.m.

There being no further business to be brought before the Board, the meeting was adjourned at 12:11 p.m. subject to a call by the Chairman.



Chairman



Secretary/Treasurer