

GUADALUPE-BLANCO RIVER AUTHORITY
Minutes of the Board of Directors
August 20, 2025

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular meeting on August 20, 2025, at the GBRA Annex Building Board Room, 905 Nolan St., Seguin, Guadalupe County, Texas. Directors present were Dennis Patillo, Robert Blaschke, Sheila Old, Stephen B. Ehrig, William Carbonara, Emanuel Valdez, John Cyrier, and Jennifer Storm. Director Cohoon was not present. Present in the Annex Building in Seguin, Texas, were Darrell Nichols, General Manager/CEO; Jonathan Stinson, Deputy General Manager; Vanessa Guerrero, Executive Manager of Administration; Randy Staats, Executive Manager of Finance/CFO; Charles Hickman, Executive Manager of Engineering; Nathan Pence, Executive Manager of Environmental Science; David Harris, Executive Manager of Operations; and Joseph Cole, General Counsel.

Chairman Patillo called the meeting to order at 10:00 a.m. and took note of the certifications presented that notice of the meeting had been properly posted in the office of the Secretary of State and at the GBRA office in New Braunfels, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Cyrier led the Pledges of Allegiance to the United States flag and the Texas flag.

The Chairman then called for **Public Comments**. There were no comments from the public.

The Chairman called for **Consent Item 2 - Consideration of and possible action approving the minutes of the July 16, 2025 Board Meeting; Consent Item 3 - Consideration of and possible action approving the minutes of the August 4, 2025 Workshop Board**

Meeting; Consent Item 4 - Consideration of and possible action approving the minutes of the August 8, 2025 Workshop Board Meeting; Consent Item 5 - Consideration of and possible action approving the monthly financial report for July 2025; Consent Item 6 - Consideration of and possible action approving the monthly operations report for July 2025; Consent Item 7 - Consideration of and possible action approving Directors' expense vouchers for July 2025; and Consent Item 8 - Consideration of and possible action approving the disposal of equipment in accordance with GBRA Board Policy 411 - Capital Assets. Upon Motion by Director Cyrier, seconded by Director Carbonara, the Board unanimously approved Consent Items 2, 3, 4, 5, 6, 7, and 8.

The Chairman then called for General Manager/CEO Item 9 - The General Manager/CEO and staff may report on, and the Board may discuss, executive reports and/or issues relating to GBRA activities including without limitation, the following: Safety Update, GBRA water and sewer utility operations, hydroelectric operations, GBRA facilities management including plants and dams, water resources planning and operation, construction management, economic and community development, project development, accounting and finance, records management, grants and financial assistance, human resources, information technology, communications, social media, education programs, resource protection, weather and climate, river flows and other scientific issues, public and private entities partnering with GBRA, water quality services, community affairs, environmental programs, legislative updates, and stewardship. James Semler, Safety and Risk Manager, stated there were no lost-time incidents during this period or the last 466 days. During

July, staff training focused on first aid/CPR/AED. Safety tasks completed this past month were the Texas Water Association (TWA) risk audit, ten safety inspections, and annual respirator fit tests and hearing tests for all operation groups. GBRA recently hosted the 2025 TWA Risk Management Fund safety seminar. The safety infographic for July was “Protect Your Vehicle From Theft.” Next, Vanessa Guerrero, Executive Manager of Administration, briefed the Board on the administration department’s activities and provided updates on safety, information technology, GIS, human resources, SCADA projects, facilities, and educational projects. Next, David Harris, Executive Manager of Operations, briefed the Board on licenses, compliance, training, and ongoing projects. Operator training for July included basic water and wastewater, utility calculations, resiliency, disaster management, water distribution, and identification of micro-organisms. NACWA Peak Performance Awards for 2025 were presented to twelve out of the thirteen GBRA wastewater plants for 100% compliance with all laboratory testing for a time period of one year. The Singing Hills wastewater treatment plant (“WWTP”) received the Platinum 7 award, and the Lockhart Larremore Street WWTP received the Platinum 5 award. The only plant to not receive an award was in the start-up/expansion stage. Projects completed this past month include the addition of a Sunfield WWTP temporary office space and the completion of TCEQ inspections for the Western Canyon water treatment plant (“WTP”) and the Comal Trace water system. No violations were noted onsite. All fifteen of the temporary clarification system units have arrived at the Carrizo WTP site and are currently operational. The Chairman then called for **Action Item 10 - Consideration of and possible action adopting two Resolutions Approving and Authorizing the Execution of Financing Agreements with the Texas Water Development Board (TWDB) Relating to Financial Assistance Being Provided by the TWDB**

for the Carrizo Groundwater Supply Expansion Project, Series 2025A and 2025B Bonds.

Randy Staats, Executive Manager of Finance/CFO, is seeking adoption of two resolutions approving the execution of financing agreements for the Carrizo Groundwater Supply Expansion Project. The Texas Water Development Board requires financing agreements to demonstrate commitment to the sale of bonds. The additional financing will cover increased costs of the project, including easement acquisition, adding clarification to the treatment plant, and construction escalation. A Bond Resolution action will be presented at the GBRA October 2025 Board meeting, with a bond closing planned for November 2025. Upon Motion by Director Blaschke, seconded by Director Carbonara, the Board unanimously approved Action Item 10, adopting two Resolutions Approving and Authorizing the Execution of Financing Agreements with the Texas Water Development Board (TWDB) Relating to Financial Assistance Being Provided by the TWDB for the Carrizo Groundwater Supply Expansion Project, Series 2025A and 2025B Bonds.

The Chairman then called for **Action Item 11 - Consideration of and possible action approving the Fiscal Year 2026 Work Plan and Budget, including rates, compensation tables, and asset management program, for the following divisions and giving authority to the General Manager/CEO to expend funds pursuant to the budget as well as execute contracts consistent with those expenditures within limitations allowed under policy:**

- a. Guadalupe Valley Hydroelectric Division
- b. Shadow Creek Wastewater Reclamation System
- c. Canyon Park Estates Wastewater Reclamation System
- d. Stein Falls Wastewater Reclamation System
- e. Sunfield Wastewater Treatment Plant
- f. Water Sales System
- g. Calhoun Canal System

- h. San Marcos Water Treatment Plant System
- i. Buda Wastewater Treatment Plant System
- j. Carrizo Groundwater System
- k. Carrizo Water Treatment Plant
- l. Western Canyon Treated Water System
- m. 4S Ranch Wastewater Reclamation System
- n. Cordillera Water Distribution System
- o. Cordillera Wastewater Treatment Plant
- p. Comal Trace Water Delivery System
- q. Johnson Ranch Water Distribution System
- r. Johnson Ranch Wastewater Treatment System
- s. Bulverde Singing Hills Wastewater Treatment System
- t. Park Village Wastewater Reclamation System
- u. Boerne Independent School District Wastewater System
- v. Coletto Creek Reservoir System
- w. Coletto Creek Recreation System
- x. Luling Water Treatment Plant Division
- y. Canyon Hydroelectric Division
- z. Lockhart Wastewater Reclamation System
- aa. Lockhart Water Treatment Plant System
- bb. Dietz Wastewater System
- cc. General Division

Randy Staats, Executive Manager of Finance/CFO, is seeking approval of the Fiscal Year 26 Work Plan and Budget, including rates, compensation tables, and the asset management program for the divisions listed above. Mr. Staats is also seeking the authority to expend funds pursuant to the budget to include execution of contracts consistent with those expenditures within limitations allowed under policy. Upon Motion by Director Cyrier, seconded by Director Blaschke, the Board unanimously approved Action Item 11, approving the Fiscal Year 2026 Work Plan and Budget including rates, compensation tables, an asset management program, for certain named divisions and giving authority to the General Manager/CEO to expend funds pursuant to the budget as well as execute contracts consistent with those expenditures within limitations allowed under policy.

The Chairman then called for **Action Item 12 - Consideration of and possible action approving the use of financial reserves for improvements at Hog Bayou in the lower portion of the Guadalupe River Basin and necessary repairs or improvements at GBRA support facilities.** Randy Staats, Executive Manager of Finance/CFO, is seeking approval, pursuant to GBRA's Board-adopted financial practices and strategies policy, for use of financial reserves for the following one-time projects: (1) Hog Bayou - control structure design; (2) slope stabilization wall - Seguin campus; (3) partial roof replacement - Seguin campus; and (4) building expansion design - New Braunfels campus. Upon Motion by Director Old, seconded by Director Valdez, the Board unanimously approved Action Item 12, approving the use of financial reserves for improvements at Hog Bayou in the lower portion of the Guadalupe River Basin and necessary repairs or improvements at GBRA support facilities.

The Chairman called for **Action Item 13 - Consideration of and possible action authorizing the purchase of additional equipment to expand sludge dewatering equipment at the Sunfield Wastewater Treatment Plant.** David Harris, Executive Manager of Operations, is seeking approval to purchase additional equipment to expand the sludge dewatering equipment at the Sunfield Wastewater Treatment Plant . The rapid growth in the area and increased wastewater flow at the plant necessitate enhancing the process. Upon Motion by Director Blaschke, seconded by Director Cyrier, the Board unanimously approved Action Item 13, authorizing the purchase of additional equipment to expand sludge dewatering equipment at the Sunfield Wastewater Treatment Plant.

The Chairman called for **Action Item 14 – Consideration of and possible action finding that an existing GBRA electric line easement in Seguin, Texas is surplus and is not needed**

and authorizing the General Manager/CEO to execute an easement release and new electric line easement and right-of-way with Baltisse-Ackerman Seguin, LLLP and Baltisse-Ackerman Seguin I, LLLP. Justin Adkins, Assistant General Counsel, is seeking the Board's approval to relocate an existing electric transmission line and execute an easement release and grant of a new exclusive electric line easement and right-of-way on a tract of land in Seguin, Texas, owned by Baltisse-Ackerman Seguin, LLLP (BAS) and Baltisse-Ackerman Seguin I, LLP (BAS I). BAS and BAS I have requested that GBRA relocate an existing electric line across the property and release the existing electric easement to accommodate the construction of new facilities. BAS and BAS I will provide GBRA with a new easement for a new electric transmission line. Upon Motion by Director Cyrier, seconded by Director Ehrig, the Board unanimously approved Action Item 14, finding that an existing GBRA electric line easement in Seguin, Texas is surplus and is not needed, and authorizing the General Manager/CEO to execute an easement release, new electric line easement, and right-of-way with Baltisse-Ackerman Seguin, LLLP and Baltisse-Ackerman Seguin I, LLLP.

Next, the Chairman called for **Action Item 15 - Consideration of and possible action authorizing the General Manager/CEO to negotiate and execute a renewal of the existing Enterprise Agreement with Microsoft Corporation for business productivity software.** Jason Carter, Systems Administrator, is seeking authorization to execute a three-year renewal of the existing Enterprise Agreement with Microsoft for the collection of software essential to the daily productivity of all GBRA staff. Upon Motion by Director Carbonara, seconded by Director Valdez, the Board unanimously approved Action Item 15, authorizing the General Manager/CEO

to negotiate and execute a renewal of the existing Enterprise Agreement with Microsoft Corporation for business productivity software.

The Chairman called for **Action Item 16 - Consideration of and possible action authorizing the General Manager to negotiate and execute a Joint Funding Agreement between the United States Geological Survey and GBRA for the period of October 2025 through September 2026 for stream gauge and water quality monitoring.** Charles Hickman, Executive Manager of Engineering, is seeking to execute a Fiscal Year 2026 annual agreement with the United States Geological Survey (“USGS”) for stream gauge monitoring at fourteen streamflow gauges in the Guadalupe River basin, and water quality sample collection and processing at the Calhoun Canal Pump Station. The USGS will monitor and maintain all the streamflow gauges. GBRA’s share of the contract is \$203,708.00. Upon Motion by Director Cyrier, seconded by Director Old, the Board unanimously approved Action Item 16, authorizing the General Manager to negotiate and execute a Joint Funding Agreement between the United States Geological Survey and GBRA from October 2025 through September 2026 for stream gauge and water quality monitoring.

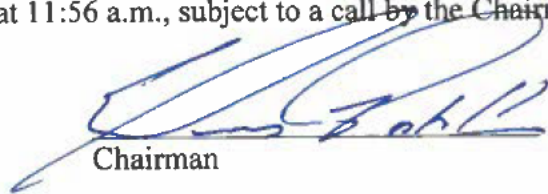
The Chairman called for **Discussion Item 17 - Discussion regarding Base Flow Report, Water Quality Index, long-term weather pattern, and condition of the Guadalupe Basin.** Charles Hickman, Executive Manager of Engineering, briefed the Board on the Guadalupe River basin hydrologic conditions, including rainfall percentages, events, and totals; the Base Flow Report; the U.S. Drought Monitor Seasonal Outlook; Edwards Aquifer level; Comal Springs level; Guadalupe River stream flows; neutral conditional modeled forecast; and elevation of Canyon Reservoir. Canyon Reservoir elevation was at 892.50 as of August 18, 2025. The J-17 well level

was 628.77 as of August 18, 2025. Comal Springs was flowing around 90 cfs as of August 18, 2025.

The open meeting was recessed at 10:45 a.m., subject to call by the Chairman, and convened the meeting in executive session at 11:00 a.m. pursuant to Chapter 551, Texas Government Code.

The open meeting reconvened at 11:56 a.m.

There being no further business to be brought before the Board, the meeting was adjourned at 11:56 a.m., subject to a call by the Chairman.



Chairman



Secretary/Treasurer